

**Master's Degree Course in Public Administrations and Society**  
**Administrative Law and Public Accounting**  
**Academic Year 2023/2024, II year of course**  
**II semester – 8 ECTS credits**

**Prof. Rossana Caridà**

<b>Information about the course</b>	Administrative law and public accounting, Master's Degree Course in Sciences of Administrations and Complex Organizations, II year of course - I semester - 8 ECTS credits; hours of lessons 48. Language of the course: Italian
<b>Professor Information</b>	Prof. Rossana Caridà Department of Law, Economics and Sociology e-mail: rosca@unicz.it <u>Student Reception</u> : on days of lessons, before and after the same. In the remaining period, according to communication available on the professor's personal website page.
<b>Course description</b>	The course is divided into lectures of frontal teaching, for a total of 4-6 hours per week, divided into three days; integrative teaching activities. The following program will be addressed.
<b>Course aims and expected learning outcomes</b>	The course aims to illustrate the most recent reforms about public administrations. At the end of the course, the student should know the configuration of the institutions and regulations according to the program below. <u>Knowledge and understanding</u> : the student must acquire a full knowledge of the basic institutions of administrative law. <u>Applied knowledge and understanding</u> : the student will have to correctly apply the reference regulations, demonstrate to know how to manage an administrative process, draw up a draft measure. <u>Autonomy of judgment</u> : the student will have to be able to independently evaluate the phases of the administrative procedures (and to elaborate the consequent outline of provision). <u>Communication skills</u> : the student must be able to intervene in a debate in the classroom, supporting their arguments on specific issues drawn from practical administrative experience. <u>Ability to learn</u> : the student will have to be able to deal with the analysis of legal texts, interpreting the sources of administrative law independently, resolving administrative issues of practical importance.
<b>Program (contents, methods of execution)</b> <b>Possible distinction between programs of attending and non-attending students</b>	Part 1 – Administrative law and its sources (I. Introduction, II. Regulatory function and sources of law). Part 2 – Functional profiles (III. The administrative legal relationship, IV. The measure, V. The procedure, VI. The controls, VII. The accountability). Part 3 – Organizational profiles (VIII. The organization, IX. Public Services, X. Personnel, XI. The public goods, XII. Contracts, XIII. Finance). Part 4 – Administrative justice (XIV. The general lines of the system).
<b>Estimate of the time commitment required for individual study</b>	Without prejudice to the University didactic regulations and the subjectivity of the study methods of each student, it is estimated, by default, a study commitment of 300 hours.
<b>Teaching methods used</b>	Lessons of frontal teaching, in-depth exercises, seminars.

<b>Learning resources (suggested textbooks, any further readings recommended for further study, other teaching material)</b>	<p>Recommended text:</p> <p>M. Clarich, Manuale di diritto amministrativo, ult. edizione.</p> <p>The study must be constantly accompanied by consultation and analysis of the Constitution and the fundamental laws indicated by professor.</p>																												
<b>Support activities</b>	<p>Workshops and exercises with research fellows and doctors</p>																												
<b>Attendance modes</b>	<p>Attendance of the course is optional.</p>																												
<b>Evaluation methods</b>	<p>Oral examination. For attending students there is an exemption test on the part of program addressed in the first part of the course. The final examination is oral.</p> <p>In order to pass the exam, the student must demonstrate to know sufficiently the program in its entirety and to be able to express it in a satisfactory language on a syntactic and technical level. The total or partial lack of these basic elements will entail the negative evaluation of the test and therefore the student's unsuitability to pass the exam.</p> <p>Once the presence of these minimum requirements has been established, the evaluation of the student, aimed at identifying the final grade (from 18 to 30) will be carried out using the following parameters shown in schematic form:</p> <table border="1" data-bbox="483 919 1463 1837"> <thead> <tr> <th data-bbox="483 919 651 1003">Vote</th> <th data-bbox="651 919 894 1003">Knowledge and understanding of the subject</th> <th data-bbox="894 919 1154 1003">Skills of analysis and synthesis</th> <th data-bbox="1154 919 1463 1003">Use of references</th> </tr> </thead> <tbody> <tr> <td data-bbox="483 1003 651 1157">Unsuitable</td> <td data-bbox="651 1003 894 1157">Important deficiencies. Significant inaccuracies</td> <td data-bbox="894 1003 1154 1157">Irrelevant. Frequent generalizations. Inability to synthesize</td> <td data-bbox="1154 1003 1463 1157">Completely inappropriate</td> </tr> <tr> <td data-bbox="483 1157 651 1241">18-20</td> <td data-bbox="651 1157 894 1241">At threshold level. Obvious imperfections</td> <td data-bbox="894 1157 1154 1241">Barely sufficient capacity</td> <td data-bbox="1154 1157 1463 1241">As soon as appropriate</td> </tr> <tr> <td data-bbox="483 1241 651 1419">21-23</td> <td data-bbox="651 1241 894 1419">Routine knowledge</td> <td data-bbox="894 1241 1154 1419">The student is capable of correct analysis and synthesis and argues logically and coherently</td> <td data-bbox="1154 1241 1463 1419">The student uses the standard references</td> </tr> <tr> <td data-bbox="483 1419 651 1593">24-26</td> <td data-bbox="651 1419 894 1593">Good knowledge</td> <td data-bbox="894 1419 1154 1593">The student has good analytical and synthesis skills. Arguments are expressed consistently</td> <td data-bbox="1154 1419 1463 1593">The student uses the standard references</td> </tr> <tr> <td data-bbox="483 1593 651 1717">27-29</td> <td data-bbox="651 1593 894 1717">More than good knowledge</td> <td data-bbox="894 1593 1154 1717">The student has considerable analytical and synthesis skills</td> <td data-bbox="1154 1593 1463 1717">The student has deepened the arguments</td> </tr> <tr> <td data-bbox="483 1717 651 1837">30-30L</td> <td data-bbox="651 1717 894 1837">Excellent knowledge</td> <td data-bbox="894 1717 1154 1837">The student has excellent analytical and synthesis skills</td> <td data-bbox="1154 1717 1463 1837">Important insights</td> </tr> </tbody> </table>	Vote	Knowledge and understanding of the subject	Skills of analysis and synthesis	Use of references	Unsuitable	Important deficiencies. Significant inaccuracies	Irrelevant. Frequent generalizations. Inability to synthesize	Completely inappropriate	18-20	At threshold level. Obvious imperfections	Barely sufficient capacity	As soon as appropriate	21-23	Routine knowledge	The student is capable of correct analysis and synthesis and argues logically and coherently	The student uses the standard references	24-26	Good knowledge	The student has good analytical and synthesis skills. Arguments are expressed consistently	The student uses the standard references	27-29	More than good knowledge	The student has considerable analytical and synthesis skills	The student has deepened the arguments	30-30L	Excellent knowledge	The student has excellent analytical and synthesis skills	Important insights
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